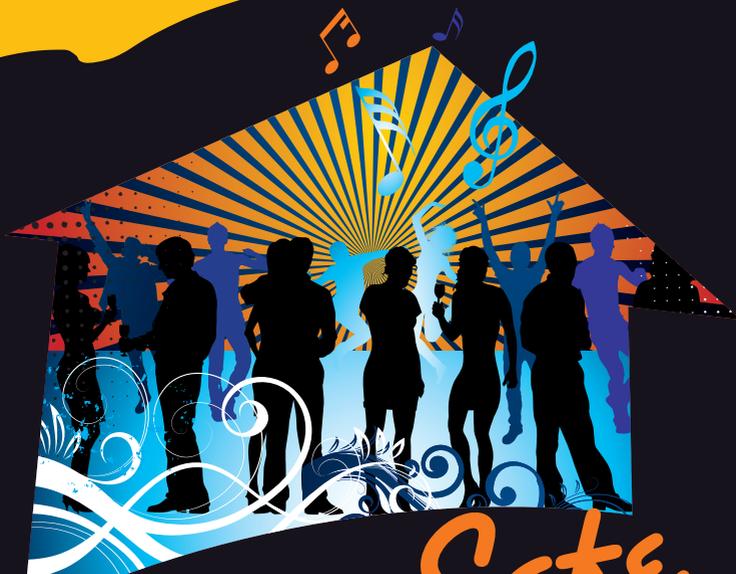




SOUTH AUSTRALIA POLICE
KEEPING SA SAFE



Party Safe

SAPOL's guide to safe partying



Government
of South Australia



The South Australia Police (SAPOL) State Crime Prevention Branch is committed to working in partnership with the community to prevent crime and reduce the fear of crime, thereby ensuring that South Australia is a safe place to live, visit and do business.

The State Crime Prevention Branch trusts you find the enclosed information useful when you are planning and hosting a party and that it will assist in making your event safe and incident free.

Please complete the Party Safe Notification Form included in this booklet and return it to the police station nearest your home or where the event will be held. The information you provide will assist if police are called to attend your party.

By using the information provided in this booklet, you and your guests will be more likely to have an enjoyable and safe party.

For further assistance please contact your [Local Service Area Crime Prevention Section](#) or visit www.police.sa.gov.au

State Crime Prevention Branch



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Having a party for family or friends can be a safe and enjoyable event. South Australia Police aim to provide you with some simple tips to help make the event memorable for all the right reasons.

Pre-planning

- ❑ If the party is intended as a teenage celebration, establish expectations and rules together. Give your teenager ownership of the event.
- ❑ Let neighbours know you are having a party.
- ❑ Ensure the guest list is kept to a manageable size.
- ❑ Individualise and number each written invitation to prevent copying. The invitation should include (but not limited to):
 - name of guest
 - RSVP details
 - that the event is by invitation only
 - start and finish times.
- ❑ Discourage using internet, SMS or email distribution for invitations.
- ❑ Have a final list of all invited guest names and check guests off as they arrive.
- ❑ Consider using identification wrist bands for guests as they arrive.
- ❑ Ensure the location of the party is sufficient in size to accommodate the number of guests invited.
- ❑ Ensure adequate restroom facilities.
- ❑ If the party is outside, ensure lighting is available.
- ❑ Avoid displaying balloons or birthday signs along the street as this may attract uninvited guests.
- ❑ Aim to have only one entry and exit. These points should be supervised during the party to prevent uninvited guests entering.
- ❑ If it is an underage party, responsible adults should be present throughout the event.
- ❑ Consider using a registered security company.
- ❑ Have a plan of what to do in the event of:
 - uninvited guests
 - inappropriate behaviour
 - guests requiring medical attention.
- ❑ If the party is being held at your home, ensure valuables are locked away and 'out of bounds' areas are clearly defined.
- ❑ Have a first aid kit and emergency phone numbers on hand.
- ❑ If you are charging an entrance fee, a Liquor Licence Permit may be required. For further information contact the Office of the Liquor and Gambling Commissioner.
- ❑ Be aware of the laws that apply to the possession, consumption and purchase of alcohol.
- ❑ Complete the enclosed Party Safe Notification Form and return to the nearest police station at least one week before the event.

During the party

As a host, your aim is to ensure that your guests have a safe and enjoyable time.

- ❑ Consider having the entry and exit points supervised.
- ❑ Uninvited guests should be politely but firmly refused entry and asked to leave. If they refuse, contact police immediately.
- ❑ Do not allow guests to bring their own alcohol - it is easier to control the amount of alcohol served if you provide it.
- ❑ Consider having a responsible adult serve drinks. Do not encourage 'self-service'.
- ❑ Place the alcohol serving area away from where the guests will gather.
- ❑ Serve drinks in plastic cups, minimising the possibility of broken glass.
- ❑ Ensure food and non-alcoholic beverages are available during the party.
- ❑ Consider having a 'chill-out' room for guests.
- ❑ Circulate frequently around the party, to ensure guests are safe.
- ❑ To let guests know the party is finishing, consider turning down the music, stop serving alcohol and turn lights on.

For parents of party guests

You are the parent of a teenager who has been invited to a party and you may have some concerns about their safety. These tips may alleviate some of your concerns.

- ❑ Speak with the host to check start and finish times.
- ❑ Confirm with the host whether alcohol will be served.
- ❑ Check whether the party will be supervised.
- ❑ Obtain the telephone number of the house where the event is being held.
- ❑ Drive your teenager to the party and arrange to pick them up.
- ❑ Encourage your teenager to contact you if they feel unsafe during the party.

For party guests

You have received an invitation to attend a party. To ensure you have a great time and stay safe during the party consider the following.

- ❑ Do not SMS uninvited friends telling them where the party is.
- ❑ Know who will be attending the party.
- ❑ Ensure you know how you are getting to and from the party.
- ❑ If you are driving, do not drink. If going with friends, nominate a designated driver.
- ❑ Do not walk home alone from the party or get into vehicles with people you do not know.
- ❑ Team up with a friend for the evening. Stay with that person during and after the party so you can look out for each other.
- ❑ Do not leave your drinks unattended or let others top up your drinks.
- ❑ Say "NO" if you have had enough to drink.
- ❑ Do not participate in 'drinking games'.
- ❑ Make sure you eat during the course of the party.
- ❑ Drink sensibly and stay safe.

Applicable laws

Alcohol

It is an offence:

- for a person under the age of 18 years to consume or possess liquor in a public place
- to supply liquor to a person under the age of 18 in a public place (unless it is the person's parent or guardian)
- for a person acting at the request of a person under the age of 18 to purchase liquor from a licensed premises.

For further information go to the Office of the Liquor and Gambling Commissioner website: www.olgc.sa.gov.au/general/youth_factsheets/Factsheet2.pdf

Excessive noise

It is an offence for noise to be emitted from premises so that it unreasonably interferes with the enjoyment of the area by any other person.

This means that if the noise coming from your premises is so loud that it interferes with the comfort of any other person you may be committing an offence. There is no time limit for when the noise is deemed to be excessive, it can be anytime of the day or night.

It is advisable to speak with the police if you are in doubt about what constitutes excessive noise.

Further information is available on the Environmental Protection Authority website: www.epa.sa.gov.au/environmental_info/noise/noise_complaints

Reporting a crime

Call Triple Zero if there is an emergency. This includes any situation where life or injury is threatened or any event that may cause danger to people or property.

Call 131 444 for non-urgent police assistance. This includes reporting a minor offence that has already happened, reporting a noisy party or making general police-related enquiries.

Report information about criminals and their suspicious activities to BankSA Crime Stoppers, telephone 1800 333 000 or online at www.sa.crimestoppers.com.au

If you see or hear something, say something. Rewards are available and you can remain anonymous.

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