



CODICIL FREQUENTLY ASKED QUESTIONS

- Q:** What is a Codicil?
- A:** A Codicil is a document that that alters an existing Will. It does not replace an existing Will.
- Q:** When do I need a Codicil?
- A:** While a new Will is required when major life changes occur, such as marriage, divorce, birth of a child, etc., a Codicil can be use when you wish to make minor amendments to your existing Will. If you would like to add a beneficiary to your Will you may wish to use a Codicil.
- Q:** Can I write a Codicil?
- A:** A Codicil has to meet the same formal requirements of a Will, and be signed by two witnesses, therefore we recommend you have it written by your legal representative to ensure it is valid.
- Q:** What wording do I use if I want to include Westminster as a beneficiary in my Will?
- A:** Below are some sample wordings for including Westminster as a beneficiary in your Will:

Unrestricted bequest

I give [the sum of \$...../or.....%/residue of my estate/personal property/real estate/shares] to Westminster School Foundation Incorporated to be applied for the general purpose of Westminster School (ABN 99 153 945 403), Alison Avenue, Marion, South Australia 5043 and I declare that the receipt of the Treasurer or other authorised officer of the School shall be a full and sufficient discharge to my trustee.

Bequest for a specific purpose

I give the [the sum of \$...../or.....%/residue of my estate/personal property/real estate/shares] to Westminster School Foundation Incorporated, to be applied toat Westminster School (ABN 99 153 945 403), Alison Avenue, Marion, South Australia 5043 and I declare that the receipt of the Treasurer or other authorised officer of the School shall be a full and sufficient discharge to my trustee. If the specified purpose is no longer valid at the time of my death then the bequest may be used for a general purpose the Foundation determines most closely aligns with the stated purpose.

- Q:** What do I do with my Codicil when it is signed?
- A:** Your Codicil should be attached to your Will so that your updated wishes are understood.
- Q:** Who can I speak to for further information regarding Codicils?
- A:** If you have further questions about adding a Codicil to your Will please contact your legal representative. If you have any questions regarding leaving a bequest to Westminster please contact a member of our Development Office for a confidential discussion by phone on 08 8276 0212 or send an email to development@westminster.school

